



Balne Parish Council

# Balne Parish Council

## Annual Meeting of the Parish Council

### Meeting Minutes No 238

Tuesday 6<sup>th</sup> May 2025 at 8:10pm in the Parish Room

Clerk: Mrs L Holliday

**In attendance: Cllr Andrews, Cllr Lewis, Cllr Woods, Cllr Kealey**

1. To **consider** the appointment of the Chair of the Council  
**RESOLVED** – Cllr Ruth Woods appointed Chair
  - a. To **receive** declaration of office of Chair **RECEIVED**
2. To **receive** apologies for absence and record these in the minutes  
**RESOLVED** to accept apologies for absence from Cllr Faulkner
  - a. To **consider** approval of reasons for absence given by councillors **APPROVED**
3. To **receive** any declarations of interest councillors may have in the business set out on the agenda (if not already declared under the Council's Code of Conduct or a member's Register of Disclosable Interests)
4. Minutes of meeting **237 held on 1<sup>st</sup> April 2025 CONFIRMED** as a true and correct record
5. To **review and consider** approval/adoption of the following Council documents:
  - a. Standing Orders **RESOLVED to approve**
  - b. Financial Regulations **RESOLVED to approve**
  - c. Asset Register **RESOLVED – Clerk to restate asset value**
  - d. Members Register of Interests **DEFERRED – Clerk to clarify if all councillors need to fill in the North Yorkshire form, as it is different to the SDC form**
6. Annual Governance and Accountability Return (AGAR):
  - a. To **approve** the Annual Governance Statement for year ending 31<sup>st</sup> March 2025 **APPROVED**
  - b. To **review and consider** approval of the Accounting statements **REVIEWED**
  - c. To **receive and note** the Internal (Independent) Auditor's report **NOTED**
  - d. To **decide** upon the dates of the Exercise of Public Rights (*recommended dates for 2025 are Tuesday 3<sup>rd</sup> June to Monday 14<sup>th</sup> July 2025*) **RESOLVED TO USE RECOMMENDED DATES**
7. To **review and consider** members of committees:
  - a. Staffing Committee - **RESOLVED – Cllr Wood, Cllr Kealey, Cllr Lewis**
8. To **receive** information on the following ongoing issues and decide further action where necessary:
  - a. **ONGOING** Website redevelopment
  - b. **ONGOING** Quickline fibre broadband – availability within the village was due to increase in March, but has been pushed back to June.
  - c. **ONGOING** Parish Council policies
  - d. **ONGOING** Advertising the parish room for public use – advertise on website & notice board
  - e. **ONGOING** Dykes and flooding around Balne – next time it floods, report to Highways  
**ACTION: Cllr Lewis** to discuss with Drainage Board more preventative measures
  - f. **DEFERRED** Purchase of a dehumidifier and using it with a timer

- g. **RESOLVED** Running a defibrillator refresher course – booked for Wednesday 30<sup>th</sup> July at 7pm, and will last approximately one hour – advertise on website
- h. **Diary date:** YLCA Branch meeting in Selby on Mon 7<sup>th</sup> July, Selby Town Hall – if any Councillors would like to attend, please let the clerk know
- i. **NOTED** that the mobile library service has notified us of changes to its service. It currently visits Tuesdays from 10am until midday, on a 4 week cycle. The new service has been reduced to one hour.

9. Matters requested by councillors/clerk:

**NO MATTERS TO CONSIDER**

10. Correspondence received:

To **receive** information on new correspondence and decide further action where necessary. Correspondence forwarded to Councillors for consideration prior to the meeting.

11. Finance:

- a. To **receive and note** the current bank balance as at 30<sup>th</sup> April 2025 **NOTED**
- b. To **receive and note** the bank reconciliation **NOTED**
- c. To **approve** the following accounts for payment: **APPROVED**
  - i. YLCA £150 – Annual subscription (paid under clerk’s delegated authority)
- d. To **note** the following payments previously authorised: **NOTED**
  - i. Everflow £7.64 – water direct debit
  - ii. IONOS £10.80 – website direct debit
  - iii. Clerk salary Mar25 £250.58
  - iv. EDF Energy £38.09 – electricity
- e. To **receive** the results of the Internal Controls Testing **RECEIVED**

12. To **consider and decide** upon the following planning applications:

**N/A**

13. To **receive and note** the following planning decisions/information:

**NOTED**

- a. ZG2024/1176/DOC – Woodside Farm, South End Lane, Balne – Conversion of barn and erection of single storey dwelling – WITHDRAWN
- b. ZG2024/1183/HPA – Holly Tree Farm, Park Lane, Balne – Erection of a Summer House - PERMITTED

14. Events:

- a. To **receive** a review of the History of Balne display to celebrate VE Day on Tuesday 6<sup>th</sup> May at 10am (to coincide with the mobile library visit) **RECEIVED**

**Action: Clerk to write thank you cards for those who assisted with the celebration**

15. To **notify** the clerk of matters for inclusion on the agenda of the next meeting

- a. Co-opt a councillor

16. To **confirm** the date of the next meeting(s) **Tuesday 1<sup>st</sup> July 2025**

**CONFIRMED**

17. To **accept** the written resignation of Councillor Andrews and to thank him for his contributions to this parish for over 30 years. It was agreed that Cllr Andrews has been a big asset to the community. **ACCEPTED**

- a. To **pass on** to Councillor Andrews the best wishes of everyone at the YLCA

**The Chair thanked everyone for attending and the meeting closed at 2130**