



Balne Parish Council

Balne Parish Council

Meeting Minutes No 237

Tuesday 1st April 2025 at 7.30pm in the Parish Room

Clerk: Mrs L Holliday

In attendance: Cllr Andrews, Cllr Lewis, Cllr Woods, Cllr Kealey, Cllr Faulkner

1. No apologies for absence
2. No declarations of interest received
3. Minutes of meeting **236 held on 4th March 2025** confirmed as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - a. **ONGOING** Website redevelopment is in progress
 - b. **ONGOING** Quickline fibre broadband – availability within the village was due to increase in March, but now appears to have been delayed until around 9th June 2025.
 - c. **ONGOING** Parish Council policies – Standing Orders and Financial Regulations are ready to be reviewed by the council. Internal Controls policy is also complete. Clerk to forward policies for review.
 - d. **ONGOING** Advertising the parish room for public use – A flyer is to be designed and produced. A walking group in Pollington is interested in potentially using the parish room.
 - e. **ONGOING** Dykes and flooding around Balne – Cllr Lewis to contact Adam Day at the Drainage Board.
 - f. **RESOLVED** To register with the NALC Micro Councils group and attend the first session to find out more information.
5. Matters requested by councillors/clerk:
 - a. **ONGOING** Defibrillator refresher course – to also be advertised to village residents.
 - b. **ONGOING** Cost-effectiveness of the dehumidifier in the Parish Room. After a short discussion it was decided that the dehumidifier is excellent at keeping the damp at bay, and the Parish Room no longer has the musty, damp smell. It was resolved to keep running a dehumidifier, but due to the additional electricity cost of £1 per day a timer is being considered, so the machine would only run off-peak. Cllr Woods to research cost of purchasing a dehumidifier for the Parish Room, rather than borrowing one.
 - c. **RESOLVED** To set a date for the **Annual Parish Meeting** and the **Annual Meeting of the Parish Council** of Tuesday 6th May 2025. 7pm start for the Parish Meeting, followed at 730pm by the Annual Meeting of the Parish Council.
 - d. **RESOLVED** It was agreed that Balne Parish Council meets the exemption criteria, as per the AGAR guidelines, of having an income and expenditure for the year of under £25k, and therefore wishes to claim an external audit exemption for the year. Once completed, the audit exemption certificate will be forwarded both to PKF Littlejohn and the Parish Council's Independent Internal Auditor.
 - e. **RESOLVED** Internal Controls Testing sheet has been produced by the clerk and will be forwarded to all councillors. Testing to be carried out during April and results presented at the next parish council meeting.
 - f. **RESOLVED** To renew the water contract with Everflow, through Love Energy, for 3 years.

6. Correspondence received:

To receive information on new correspondence and decide further action where necessary.

Correspondence forwarded to Councillors for consideration prior to the meeting.

- a. Thank you card received from Peggy Chandler, former Parish Clerk, for her flowers
- b. Council tax invoice for the next financial year is £648.70 (this year £633.98)
- c. Road restriction notification – Cat Lane – 9th June to 13th June - Quickline works to install fibre broadband
- d. **RESOLVED** White Rose Bulletin – YLCA has a Local Council Award Scheme which equips local councils with tools and encouragement needed at the initial stages of their improvement journey. It was decided that the Parish Council would not get involved at this time.
- e. **RESOLVED** White Rose Bulletin – YLCA Branch meeting in Selby on Mon 7th July, location TBC. It was recommended that the new chairman attend to network.

7. Finance:

- a. Bank balance received and noted £4,827.07
- b. The following accounts were approved for payment:
 - i. Office expenses of approximately £80
- c. The following payments previously authorised were noted:
 - i. Everflow £5.38 – water direct debit
 - ii. IONOS £10.80 – website direct debit
 - iii. Clerk salary Feb25 £212.03
 - iv. EDF Energy £42.62 – electricity for Feb25
 - v. EDF Energy £125.12 – electricity for Nov24 to Jan25

8. To consider and decide upon the following planning applications:

- a. None this month

9. The following planning decisions/information were received and noted:

- a. ZG2025/0051/DOC – Pear Tree Barn, Highgate – Discharge of conditions 3, 4, 5 for application 2022/0425/ATD change of use of agricultural building to 1 dwelling

10. Events:

- a. History of Balne display to celebrate VE Day on Tuesday 6th May when the library visits
This will be of no cost to the Parish Council as volunteers have offered to make the displays

11. The clerk was not notified of any matters for inclusion on the agenda of the next meeting.

12. The date of the next meeting confirmed as **Tuesday 6th May 2025**

The chairman thanked everyone for attending. The meeting closed at 2040

Signed _____

Date _____

Print name _____



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