



Balne Parish Council

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MEETING TUESDAY 15th JULY 2025

Clerk & Responsible Financial Officer – Louise Holliday

Extraordinary Meeting Minutes 240

In attendance: Cllr Woods, Cllr Lewis, Cllr Kealey, Cllr Faulkner

1. To **receive** apologies for absence and record these in the minutes **No apologies**
 - a. To **consider** approval of reasons for absence given by councillors
2. To **receive** any declarations of interest councillors may have in the business set out on the agenda (if not already declared under the Council's Code of Conduct or a member's Register of Disclosable Interests)
3. To **confirm** the minutes of meeting **238 held on 6th May 2025** as a true and correct record
Confirmed
4. To **confirm** that meeting **239 held on 1st July 2025** was not quorate, and was therefore cancelled
Confirmed
5. To **consider** co-option of a new Parish Councillor **RESOLVED**

Richard Firth was welcomed as the new member of Balne Parish Council, in his absence Cllr Firth to complete the declaration of interests form and acceptance of office at the next scheduled meeting in September
6. To **receive** information on the following ongoing issues and decide further action where necessary:
 - a. Advertising the parish room for public use – designing a flyer for the website and noticeboard – room available for hire at £10 per hour – day rate agreed at £50 for village residents
Action: Design flyer, advertise on website, Facebook, notice board
7. Finance:
 - a. To **receive and note** the current bank balance as at 27th June 2025 **£6,605.46**
 - b. To **receive and note** the bank reconciliation
 - c. To **receive and note** the budget
 - d. To **approve** the following accounts for payment:
 - i. Jonathan Andrews £720.00 – grass cutting around the village
 - ii. Allied Westminster £717.46 – insurance
 - e. To **note** the following payments previously authorised:
 - i. Everflow £5.38 – water direct debit
 - ii. IONOS £10.80 – website direct debit
 - iii. Clerk salary Apr25 £218.46
 - iv. Clerk salary May25 £218.46
 - v. EDF Energy £27.00 – electricity
 - vi. EDF Energy £25.88 - electricity
 - vii. Bank charges £8 April & £8 May
 - viii. Ionos £10.80 – website DD
 - ix. Smarty £6.00 – Clerk's mobile phone

x. Everflow £5.56 – Water DD

8. To **consider and decide** upon the following planning applications:

a. ZG2025/0228/FUL - Pear Tree Barn - Conversion of an agricultural building to a single dwelling (Use Class C3) and the addition of a new annex (part retrospective)

NO OBJECTION

b. ZG2025/0394/LBC - Lowgate Farm - Listed building consent to re-roof the main farmhouse

NO OBJECTION

c. ZG2025/0588/COU - Wentdale, South End Lane, Balne - Change of use of land for siting of a mobile home annexe on land adjacent to Wentdale (retrospective)

Action: Clerk to enquire about the change of use of land

9. To **receive and note** the following planning decisions/information:

a. No planning decisions

10. Events:

NOTED

a. To **note** defibrillator training is booked for **Wednesday 30th July at 7pm**, at the Parish Room, and is open to all residents.

Action: Defib training to be advertised on Facebook

11. To **notify** the clerk of matters for inclusion on the agenda of the next meeting

12. To **confirm** the dates of the next meetings as:

CONFIRMED

Tuesday 2nd September 2025

Tuesday 4th November 2025

Tuesday 6th January 2026

Tuesday 3rd March 2026

Tuesday 5th May 2026

Meeting closed at 20:22hrs

The Chair thanked everyone for attending.

Signed: _____

Dated: _____